



APPLICATION FOR EMPLOYMENT

THIS APPLICATION MUST BE FULLY AND ACCURATELY COMPLETED
AND SUBMITTED TO PERSONNEL MANAGER



INDO STAR SEJAHTERA PT Seafarer's Crewing Management Agency Jakarta - Bali - Indonesia

PHOTO

Please complete form in **black ink** or **type**

1 CONTACT DETAILS (Enter Details)				
RANK			POSTAL ADDRESS	
DEPARTMENT	<input type="checkbox"/> F&B Dept <input type="checkbox"/> HK Dept <input type="checkbox"/> KITCHEN Dept			
TITLE	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Others <input type="checkbox"/>			
FIRST NAMES			POST CODE	
SURNAME			NEAREST AIRPORT	
PLACE DATE OF BIRTH			MB No	P1
PERSONAL DATA	WEIGHT : KG	HEIGHT : CM	TEL No	P2
MARITAL STATUS	<input type="checkbox"/> MARRIED <input type="checkbox"/> SINGLE <input type="checkbox"/> OTHERS		Skype	P3
NATIONALITY			E-Mail	P4
2 AVAILABILITY (Enter Details)				
Date Available From			Date Available To	
3 BANK DETAILS (Enter Details)				
Bank Name			Bank Account No	
Bank Address			Account Holder Name	
			Swift Code	
			National Insurance No	
			MB No	
4 NEXT OF KIN DETAILS (Enter Details)				
NOK Name			NOK Address	
NOK Relationship				
NOK MB No				
5 CERTIFICATE OF COMPETENCY (latest only) (Enter Details) (Please include copies for our records)				
Details	Issue Date	Expiry Date	Place of Issue	Certificate No's etc
Basic Safety Training				
Crisis Management & Human Behaviour				
Crowd Management				
Seafarer's Security Awareness Training				
Seafarer's with Designated Security Duties				
Hazard Analysis Critical Control Point				
Competency - Others-				

Form Name: ISS/Group-
JKT/BL:07/2018
Issue Date: 11/02/2018

6 TRAVEL DOCUMENT CHECK LIST <i>(Enter Details)</i> (Please include copies for our records)					
Code	Details	Issue Date	Expiry Date	Country of Issue	Certificate No's etc
TV01	PASSPORT				
TV02	SEAMAN'S BOOK				
TV03	YELLOW FEVER				
TV04	US VISA (C1D)				
TV - Other -					

7 EDUCATION / TRAINING INFORMATION <i>(Enter Details)</i> (Please include copies for our records)					
Code	Details	Type School / Hotel	Year attended	Year Graduated	Subject Studied
TOS01	Type of School				
HSA01	Hotel School (S1 / D1 / 6 Months)				
AHT01	Additional Hotel Training				
CHE01	Casual Hotel Experience				

8 LANDBASE WORK EXPERIENCES <i>(Enter Details)</i> (Please include copies for our records)				
Code / No	Hotel Company Name	Rank	Date From	Date To
HE01 / 1.				
RE01 / 2.				
CE01 / 3.				
- OTHER -				

9 KNOWLEDGE OF LANGUAGES <i>(Enter Details)</i> (Please include copies for our records)					
Code / No	Details	Excellent	Very Good	Fair	Poor
ENG01 / 1.	ENGLISH Language				
FRE01 / 2.	FRENCH Language				
GER01 / 3.	GERMAN language				
	LANGUAGE - Other -				
MAT01 / 04.	MARLIN TEST Certificate	<input type="checkbox"/> YES	<input type="checkbox"/> NO		

10 OFFSHORE / BULK CARRIER / TANKER and OFFICERS CERTIFICATIONS DETAIL <i>(Enter Details)</i> (Please include copies for our records)					
Code	Details	Issue Date	Expiry Date	Country of Issue	Certificate No's etc
BOT/01	Offshore Survival (OPITO) BOSIET				
HUT/01	HUET Certificate				
FHC/01	FOOD HANDLER Certificate				
HACCP/01	Hazard Analysis Critical Control Point				
MFA/01	MEDICAL FIRST AID				
RAT/01	RATINGS AS ABLE SEAFARER DECK				
AFF/01	ADVANCE FIRE FIGHTING				
BTO/01	Basic Training & Oil Chemical Tanker				
TVR/01	Typhoid Vaccine Record				
- OTHER -					
- OTHER -					
- OTHER -					

11 SEA EXPERIENCE (Previous Sea Experience – Earliest Date First)**EMPLOYMENT HISTORY (Enter Details) (Please include appraisal letter for our records)**

Date From	Date To	Rank	Ship Name	GT	Company	Vessel Type	Reason For Leaving

12 PLEASE USE THIS BOX TO INCLUDE ANY ADDITIONAL INFORMATION RELEVANT TO YOUR APPLICATION

13 EQUAL OPPORTUNITIES POLICY

Please tick the box if you have completed and enclosed the Equal Opportunities Policy monitoring form

14 REFEREES (Enter Details)

REFERENCE 1 – Can we take up this reference NOW / LATER?

REFERENCE 2 – Can we take up this reference NOW / LATER?

Title

Title

First Names

First Names

Surname

Surname

Address

Address

Post Code

Post Code

MB / Tel No

MB / Tel No

E-Mail

E-Mail

I confirm that the details given are to the best of my knowledge accurate and true, that I am in legal possession of the above qualifications and certificates. Furthermore, I confirm that I have no unspent criminal convictions and I agree that my personal record can be verified with the Criminal Records Bureau should this be deemed necessary. I also agree that my details will be shared between Indostar Recruitment regional offices, and I may be contacted by either office regarding employment.

All of the answer and information in this Application are true and correct to the best of my knowledge and belief. I understand that supplying false information or misrepresenting or omitting any facts or information called for in this Application is cause for my Dismissal

Signature: _____

Date: _____

15 TO BE COMPLETED BY INTERVIEWER - Please include interview result

INTERVIEWED BY

DATE: / /

REMARK

APPROVED SIGNATURED

16 ADDITIONAL COMMENT RELEVANT TO THIS EMPLOYEE

PRINCIPLE / as AGENT Only